

Understanding Professional Boundaries & Duty of Care



Overview

To do a good job for our clients we need to care about them and what we do. However, there is a limit to this caring. Caring too much at times can leave you feeling tired and run down. How do you know when you are caring too much and how do you set boundaries for yourself?

Great workshop for frontline workers to learn:

- What are boundaries?
- How involved is too involved?
- How do we say 'no' without feeling guilty?
- Why is it important to say no?
- Practical ways to protect your boundaries?
- What is duty of care?
- What are your responsibilities under duty of care?
- How to avoid being negligent?

Who can attend?

ALL HACC staff/volunteers

Date: Thursday 12th April 2012

Time: 9:30-2:30pm

Venue: Level 3 Bowen Library 669 Anzac Pde,
Maroubra Junction 2035

Cost: HACC workers \$55 (prices include 10% GST)

Non-HACC workers \$110 (Please contact VAST for more information on Non-HACC bookings)

The total training fee will be charged if less than 14 days notice is given of a cancellation.

Facilitator: **Jaye Toole** has been working with community organisations for over 20 years. She is currently the Training Coordinator for the MDS Training Centre. Her role involves coordination and delivery of training to all persons working in the aged and disability sectors and it also includes corporate organisations. Jaye delivers training involving competencies from the Cert III in Home and Community Care, Aged Care and Disability Work as well as Cert IV in Frontline Management, Disability Work and TAA. Her qualifications include a Bachelor degree in Health, Ageing and Community Services, Diploma in Training and Assessment, Human Resource Management and Volunteer Management.

Full payment is due at time of booking.

Please go to our website to download the booking form

<http://www.jnc.org.au>

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